2010 Board Packet

Key Expectations for 2010 Board Members

- Maintain your AFP International membership; a portion of this membership comes back to our chapter.
- Know and embrace the Donor Bill of Rights and the AFP Fundraising Ethics Statement.
- Attend and participate in all board meetings; when this is not possible, kindly inform the chapter administrator or president. Meetings will be held at Info Line (703 South Main Street, Suite #211) **January 14, March 4, May 13, September 9,** and **December 9,** with a board retreat on **July 8**.
- Chair, co-chair, or serve on a committee and recruit committee members from the membership to serve on committees. Take an active role in succession planning for your committee.
- Participate in National Philanthropy Day (NPD) by submitting nominations, attending the event, and involving your organization as a sponsor, if possible.
- Support the Every Member Campaign (EMC) – AFP Foundation with a personal donation. Our goal is to have 100% board participation each year. A portion of the funds raised return to our chapter.
- Be an ambassador to new members, prospective members, and the philanthropic community.

The Website

You can access the **Board of Directors Resource Page** either by clicking on the circle here on the webpage or by entering **http://www.afpncoh.org/board/minutes/minutes.htm** into your web browser's address bar.

The password to open/modify documents: 111

The International website is located here: www.afpnet.org

Committees

- **Communications Committee**
  Contact: Susan Schweitzer

- **Membership Committee**
  Contact: Shelly Durbin

- **Finance Committee**
  Contact: Tammy Seikel

  - **Chamberlain Scholarship**
    Contact: Tammy Seikel

- **National Philanthropy Day Committee**
  Contact: Ashley Kellicker

- **Professional Development Committee**
  Contact: Susan Griffin

  - **Career Success Institute**
    Contacts: Barb Greene & Shelley Koch

- **Sponsorships Committee**
  Contact: Mella Castner

- **Every Member Campaign**
  Contact: Larry Becker

- **Nominating Committee**
  Contact: Larry Becker

Chapter Administrator

- **Project Connect – Candy Petticord**
  703 South Main Street # 211
  Akron OH 44311
  330-315-0402
  330-315-0399 Fax
  info@afpncoh.org

Program Schedule

Susan Griffin, VP, Professional Development

Breakfast Meetings

- February
- April
- May
- June
- December (annual meeting)

Major programs

- October – Career Success Institute
- November– National Philanthropy Day

Communications Schedule

Susan Schweitzer, VP, Communications

E-newsletters are mailed 3 weeks before every program event

- **2010 January Annual Report**
  Information due: January 15
  Printer: January 29
  Mailed: February 12

- **February** e-Newsletter
  Information due: January 16
  e-Newsletter sent: January 20

- **April** e-Newsletter
  Information due: March 17
  e-Newsletter sent: March 24

- **May** Program announcement:
  Information due: April 14
  e-Newsletter sent: April 21

- **June** Program announcement:
  Information due: May 11
  e-Newsletter sent: May 18

- **June** e-Newsletter
  Information due: May 18
  e-Newsletter sent: May 25

- **October** CSI Flyers:
  Information Due: July 15
  Printer: July 25
  Mailed: August 6

- **September** e-Newsletter
  Information due: August 17
  e-Newsletter sent: August 24

- **October** Program announcement:
  Information due: September 7
  e-Newsletter sent: September 14

- **November** NPD Invites
  Information due: September 3
  Printer: September 17
  Mailed: October 1

- **December** e-Newsletter
  Information due: November 10
  e-Newsletter sent: November 17

- **2011 January Annual Report**
  Information due: January 17
  Printer: January 31
  Mailed: February 10

2010 Board of Directors

As of September 16, 2010

Laura Hnat
President
Director of Development Integration
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Chair, Every Member Campaign
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Development & Public Relations Director
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Director of Development
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Principal
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Mella A. Castner
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Director/Annual Giving
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2010 Board of Directors

As of September 16, 2010

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Chuck Sandstrom, CFRE
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Laura Shank
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John Zoilo
Board Member
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Attachments:

Member Roster: http://www.afpncoh.org/2010/roster.pdf

AFPNCOH ByLaws: http://www.afpncoh.org/board/minutes/bylaws.doc

Code of Ethics: http://www.afpnet.org/content_documents/CodeofEthics.pdf

Donor Bill of Rights: http://www.afpnet.org/ka/ka-3.cfm?content_item_id=9988&folder_id=898 – pdf version

AFPNCOH Operating Manual: http://www.afpncoh.org/board/minutes/OperatingManual.doc